



**HISTORIC
FRANKLIN
TENNESSEE**

**Procedure for New Connection to Sanitary Sewer for Homeowners
Gravity-type Connection**

Part I. Installation of Sanitary Sewer Service

The following steps are necessary for connection to the public sewer system.

- Contact the Engineering Dept. in City Hall, Suite 142 (Amanda Ray @ 550-6669) to determine if sewer service is available for connection for your property.
- If sewer service is already present in your area, proceed to step 3.
- If sewer service has just been completed to your area (Monticello, Boyd Mill, Gardner Lane, Country Road, Meadowgreen subdivisions in the County, etc.), you will receive a letter from the City Engineer once the sewer main construction is completed and accepted. Connection cannot be made until you receive this letter.ⁱ
- Sewer Service Application: The sewer service application can be filled out at the Utility Billing office located in Suite 141, 109 3rd Avenue S. in City Hall (615-794-4572). Bring the Sewer Availability Letter obtained from the Engineering Dept. in Step 1. The fees that are required will be per the City ordinance extending the sewer service (access, SDF, EDF, and others). These fees are a one time payment prior to initiating connection and obtaining the building permits from the Codes Department. The plumber will coordinate with Utility Billing and the Water Dept. to locate/install the tap on the main
- A Plumbing Permit is required for the following work and needs to be secured prior to any work being performed. The plumbing permit application can be filled out at the Building and Neighborhood Services Department (**BNS**) located in Suite 110, 109 3rd Avenue S. in City Hall (615-794-7012). You will be required to pay the following fees (see permit application): 01 permit fee and 18 Install Repair Sewer Service.
- Installation of sewer service: A City of Franklin licensed plumber shall install the sewer service to the tap at the street.ⁱⁱ
- Plumbing Inspection: Prior to backfilling any work, the plumbing contractor is required to have a sewer line inspectionⁱⁱⁱ and can be scheduled by calling 615-591-5603. When inspection is complete and acceptable, the lines can be backfilled with clean fill.

Part II. Abandonment of the Septic System

Once connection to the sanitary sewer is complete and functioning, it is necessary to abandon the septic tank. This process is performed through the Williamson County Sewage Disposal Department, located at 1320 West Main Street, Franklin, Tennessee (615-790-5751). The regulations are available online at www.williamsoncounty-tn.gov, Section 32. Based on research performed, the basic steps are as follows, however, **it is imperative that this work be performed through the Williamson County Sewage Disposal Department.**

- Apply for a Technical Assistance permit from Williamson County.
- Have the septic tank pumped (license required by hauling contractor)
- Crush or remove the tank
- Backfill hole with gravel and cover gravel with 12 inches of topsoil.
- Notify City of Franklin Building and Neighborhood Services (Chris Bridgewater @ 550-6633) when the County has signed off on the abandonment.

Part III. Maintenance

It is the homeowner's responsibility to maintain the sewer line from the house to the tap on the public sewer main at the street.

ⁱ As long as your existing septic system is functional in accordance with County and State regulations, connection to the public sewer can be deferred. Existing septic systems will have to be pumped and certified by the City every 3 years for continued use to be allowed (Contact Chris @ BNS for info)

ⁱⁱ Homeowners can obtain a Plumbing permit to do the work on the home they live in. This will require close coordination with BNS Inspectors to prevent costly mistakes.

ⁱⁱⁱ The sewer line installation is to be conducted in accordance with the International Residential Code 2003 (with 2004 Supplements) and the City of Franklin Municipal Code (online at www.franklintn.gov).